

## Types of Complaints

Policy Number	103
Approved By:	AHVAP Certification Center Board of Directors
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**Policy:** The AHVAP Certification Center recognizes that misconduct, including but not limited to the conduct set forth below, is misconduct for which applications for the AHVAP Certification Center examinations may be denied and for which examination candidates and/or certified individuals may be disciplined.

**Procedure:** Examples of misconduct and unacceptable or harmful practice related behaviors of current certified professionals for which the ADEC process may be implemented includes but are not limited to:

- Obtaining or attempting to obtain certification or recertification by fraud, deception, or artifice.
- Knowingly assisting another person or other persons in obtaining or attempting to obtain certification or recertification by fraud, deception, or artifice.
- Unauthorized use of a certification certificate or falsification of credential.
- Unauthorized possession and/or distribution of any official ADEC testing or examination materials including copying and/or reproduction of any part of the ADEC examination questions or problems.
- Unauthorized use of the certification mark owned by the AHVAP Certification Center. This includes the designation CVAHP™ (Certified Value Analysis Healthcare Professional) and all other credentials and/or certification marks of the AHVAP Certification Center.
- Claims of unacceptable or harmful practice related behaviors of current certified professionals.